

## FAQ

### NIDCR Administrative Supplements to NCATS CTSA Programs for Scholars Pursuing Dental, Oral, and Craniofacial Clinical and Translational Research Career Development

**Notice Number: NOT-DE-22-001**

#### Eligibility

- Who is eligible to be supported by a National Institute for Dental and Craniofacial Research (NIDCR) administrative supplement?
  - Eligible scholars must have a doctoral dental degree (DDS, DMD or dual degree DDS/DMD and PhD or equivalent degrees). Eligible scholars must also be a citizen or a non-citizen national of the United States or have been lawfully admitted for permanent residence (i.e., possess a currently valid Permanent Resident Card USCIS Form I-551, or other legal verification of such status). Individuals on temporary or student visas are not eligible.
- Can I have prior T/F/K training support?
  - Prior T and F support is allowed. If a candidate is a K awardee, they are not eligible for the NIDCR KL2 supplement program. At the time of award, the scholar may not have an application pending for any other PHS mentored career development award (e.g., K08, K23) that duplicates any of the provisions of the KL2 administrative supplement. In keeping with the type of mentoring and career development being provided by the CTSA, a KL2 scholar who is already in the process of applying for an independent mentored career development award, an R01 or equivalent grant is likely too senior for the KL2 award.
- How many mentors are required?
  - The application must identify a primary mentor who is associated with the parent KL2 grant and a co-mentor who is an NIDCR funded investigator who has expertise in the scholar's proposed area of research. The PD/PI of the KL2 award is not required to be the primary mentor, but the primary mentor is expected to have a defined role on the KL2 award. Other co-mentors and consultants may be included as needed for the project proposed. The PD/PI of the parent grant must concur with the supplement application. If the primary mentor is a relatively junior faculty member and has modest research and mentoring experience, an experienced and more senior co-mentor should be included.
- Is the program eligible to submit an application? We are in a renewal cycle and would be submitting a KL2 supplemental application for a scholar when we have only 1 year left. Are we eligible?
  - No, KL2 programs must have at least 2 years of funding remaining at the time of the supplemental application submission.
- Do potential scholars need to have a full-time appointment at the Clinical and Translational Science Awards (CTSA) institution to be eligible?
  - All CTSA hub institutions and partner institutions are eligible to select full-time appointment candidates for this solicitation.
- How long is the appointment?

- Requests may be for a minimum of 2 years of consecutive funding for each scholar, consisting of 12-month appointments. The requested number of years of support is expected to align with the typical length of appointments at the parent KL2 program.
- Is my proposed research area of interest included?
  - Scholars must propose creative clinical and translational research in dental, oral, or craniofacial science that aligns with [NIDCR extramural grant programs](#).

## **Budget**

- What are the allowable costs for awardees?
  - Salary: up to \$100,000 for salary, plus fringe benefits in accordance with the salary structure of the grantee institution. The scholar must devote a minimum of 9 person-months (75 percent of full-time professional effort) to the KL2 appointment. The total salary requested must be based on a full-time staff appointment.
  - Research and Career Development: Additional funds of up to \$25,000 may be requested for (a) tuition and fees for career development, (b) research expenses, (c) travel to scientific meetings and workshops, and (d) statistical services.
  - Mentor Support: up to \$10,000 per year in associated laboratory or other research-related expenses. Salary and travel support for mentors is not allowable.
- How should a candidate be supported once the supplement ends?
  - KL2 Program Director(s)/Principal Investigator(s) PD(s)/PI(s) should encourage scholars to submit applications for individual career development awards, research grants, and other sources of independent support before the supplement period ends.

## **Application**

- What should be included in the PI's/mentor's biographical sketch?
  - Include a biographical sketch of the KL2 PD(s)/PI(s) and of each individual who will comprise the scholar's mentoring team. Additionally, the personal statement of the scholar's biographical sketch should include a description of his/her specific role in mentoring the scholar.
- What should be included in the candidate's biographical sketch?
  - The personal statement of the candidate's biographical sketch should include a description of his/her research objectives and career goals, and why their experience and qualifications make them particularly well-suited to receive an NIDCR KL2 supplement award. Relevant factors include previous training and research accomplishments in dental, oral, and craniofacial research and any source(s) of current research funding. The description should include a description of how the supplement will further the candidate's career goals.
- Who submits the application, the person to be supported or the PI of the grant?
  - Candidates are selected at the discretion of the CTSA KL2 PD/PI. The CTSA KL2 PD/PI and the grantee institution must submit the application on behalf of the candidate.

- When should an application be submitted?
  - Applications are due September 15, 2022; by 5 p.m. local time of applicant organization.
- How should an application be submitted?
  - Applicants are encouraged to follow the submission instructions as described in the funding opportunity announcements. Each CTSA Program hub is allowed to submit up to two applications. However, there should be only one candidate for each application. Use the NCATS-specific guidance in developing your application. Applicants are encouraged to alert the NIDCR PD and grants management specialist once the application has been submitted.
- Is research with human subjects or vertebrate animals allowed under this funding opportunity?
  - Yes. The supplement adheres to the same NIH policies for human subjects research and vertebrate animals as the parent grant. The scholar will need to complete the [Human Subjects and Clinical Trials Information form](#), and the Vertebral Animal Section (as applicable).
  - Awardee-selected projects that involve human subjects research and/or animal research require prior approval by NIH prior to initiation. The awardee institution will provide NCATS with a written study package submitted through the Human Subjects System (HSS) for human subjects research and via email for animal studies. The guidance and contents of the study package may be found on the [CTSA Program Governance and Guidance page](#).

## **Review and Funding**

- What is the timeline for decisions?
  - Applications will be reviewed within 2 to 3 months following submission. Funding decisions will be finalized, and awards will be released in alignment with the parent KL2 award.
- How are supplement applications reviewed?
  - Applications are reviewed administratively by NIDCR/NCATS program staff.
  - Program staff will evaluate supplement applications to determine the overall merit using the review criteria outlined in the funding opportunity announcements.
  - Program staff will look at the appropriateness of the research project for the candidate's goals. In addition, emphasis is placed on the quality of the mentoring and training plan and the likelihood that the candidate will be successful at the next stage of their career.